

Dear Volunteer,

Thank you for volunteering, Ironsides Junior Rugby couldn't happen without you! Without the 250 team managers, coaches, first aiders and referees who turn out every weekend throughout the season, come rain, sleet and snow, we could not provide games and training to the 1,000 children registered with Ironsides. We are hugely grateful to everyone who gives their time to keep our club running.

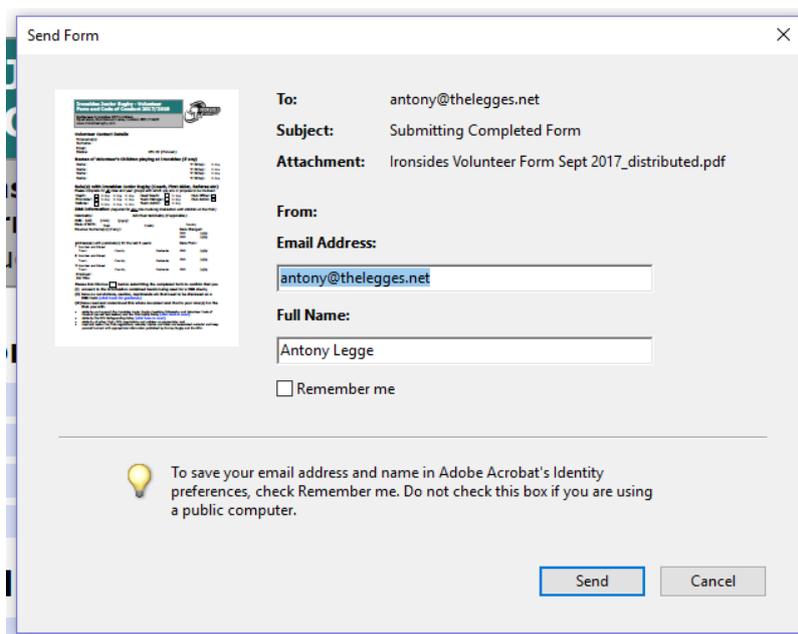
The Club has introduced Volunteer Cards for all volunteers. These cards not only reward you for your time by qualifying you for discounts at the bar, entry to prize draws for exciting events and much more; they also help with our Safeguarding responsibilities by identifying everyone who has passed the Disclosure and Barring Service (DBS) check.

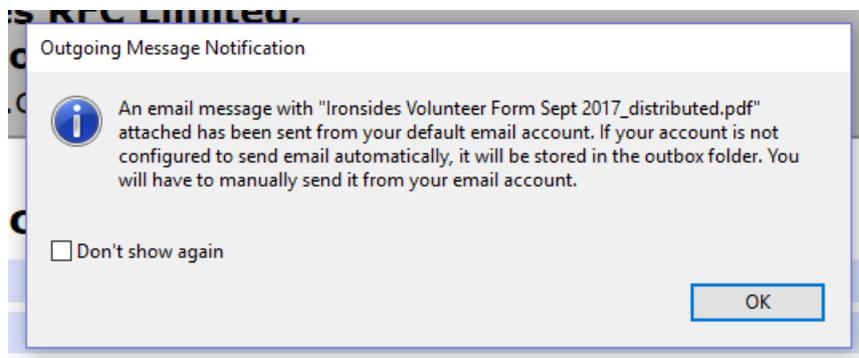
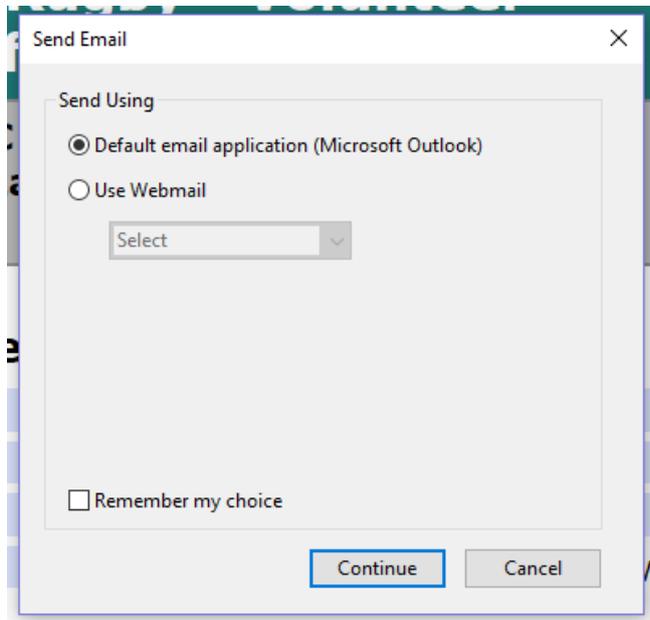
Please [CLICK HERE](#) to download the Ironsides Junior Rugby Volunteer Form. **Only open the attached form with Adobe Acrobat as the data collection process does not work with any other pdf reader.**

Once you have completed the form, please return it by using the 'submit' button that should appear in the top right hand corner of the Adobe Acrobat window when the form is opened (as shown below). This will allow us to collect and collate the data directly into the volunteer database.



Once you press the submit button, you should see the following series of prompts:





Please check your 'Sent Items' folder to ensure that it has been sent. It may have become stuck in your 'Outbox' folder.

**Please also send an email to [volunteerform@ironsidesrugby.com](mailto:volunteerform@ironsidesrugby.com) so we can check that it has been received.**

The form will provide us with the data for the necessary checks with the Disclosure and Barring Service (DBS), as well as identifying the various roles that you perform. The form also includes the Code of Conduct, setting out the Club's values and coaching philosophy. Returning the form confirms that you agree to abide by this Code.

Once you have return the form and we have completed any outstanding DBS check that may be required, we will ask you for a passport style photo – or to present yourself at the club so that we can take one. We will then create your card and issue it to you with a lanyard and ask you to wear your card whenever you are volunteering at the Club.

**Thank you for volunteering.**

Justin Basini  
(Chairman Minis)

Claude Rolland  
(Chairman Youth)